

First Baptist Church

Pulaski, TN

POSITION IDENTIFICATION

Title	Pastor/Director of Children's Ministry
Functional Area	Children, Education, Church Staff
Reports to	Discipleship Pastor, in coordination with Personnel Committee
Salary	adjusted based on qualifications

OVERALL POSITION OBJECTIVE

Work with church's Discipleship Pastor and lay leadership to provide a safe, creative, and encouraging environment in which children (birth through sixth grade) can grow in Christlikeness.

GENERAL/REGULAR RESPONSIBILITIES

Sunday Ministries

1. Work with the Discipleship Pastor to select curriculum, train teachers, and implement an education/discipleship model that involves children.
2. Oversee lay-leader and teacher training.
3. Ensure proper staffing in all children's areas: nursery, Sunday school, etc.
4. Oversee leader selection, training, and scheduling for children's "new Christian" class.
5. Plan, staff, and execute weekly Children's Church to coincide with regular worship services. This activity is aimed at providing creative, engaging, age-appropriate, and biblically-based content that encourages worship through singing, movement, prayer, concentration, and application.
6. Conduct, or delegate responsibility for, the "children's moment" during regular Sunday

morning worship services. The themes and emphases should (as much as possible) mirror the sermon/worship theme of the day.

7. In cooperation with staff, ministry department heads, and assigned committees, develop and implement annual budget.

Other Non-Sunday Regular Duties

1. Partner with Discipleship Pastor and other key leadership to create and sustain a culture of active discipleship in which older/more mature believers are building into the lives of the younger/less mature believers.
2. Work with Music Minister and volunteers to identify, implement, and maintain an integrated music education curriculum. This curriculum would be integrated into the church's discipleship model through various strategies to enhance children's appreciation for the arts, develop music skills, and assist with special worship events. Currently, this ministry is primarily executed on Wednesday evenings.
3. Oversee community-outreach events such as Easter egg hunts, back-to-school bashes, Trunk or Treat, and Angel Tree giveaways.
4. Serve as summer VBS Director.
5. Plan and coordinate summer children's camp(s).
6. Organize, advertise, and execute children's summer activities.
7. Maintain the process and records for all FBC criminal background checks.
8. Attend a two- to three-hour weekly staff and planning meeting.
9. Perform any other duties assigned by Discipleship Pastor or Senior Pastor.

Responsible for following committees: Preschool Committee; and Children's Committee

DESIRED CHARACTER TRAITS

1. S/he would have an unswerving personal belief in the Triune nature of God, inerrancy of the Bible, existence of a literal heaven and hell, and the need for all to trust in the life, death, and resurrection of Jesus Christ for the forgiveness of sin.
2. This person should have a sense of God's divine calling to local church ministry, with (ideally) this calling having been affirmed by the Church through testimony and/or ordination. S/he would understand that ministry is a calling, not simply a job.
3. In the grace of God, this person would be an individual who authentically hungers

to know God and make Him known. S/he would be a self-starter who is humble, teachable, and a team-player.

4. S/he would possess a genuine love for children and parents that motivates caring, compassion, patience, and attentiveness.
5. S/he would be passionate, creative, energetic, and not content with mediocrity.

DESIRED COMPETENCIES

1. administrative ability to assess needs, work with others to formulate a response, and execute that plan
2. skill to plan a meeting agenda and lead others through it
3. comfort speaking to groups of various sizes
4. basic knowledge of office computer software (Microsoft or comparable) to perform tasks such as word processing and email
5. administrative ability to organize, plan, and execute both short- and long-term events

DESIRED QUALIFICATIONS/EXPERIENCE

Education: pursuit or completion of a four-year college degree; Christian or children's education emphasis preferred

Experience: time spent teaching Bible lessons, planning high-energy activities, working at a vacation Bible school, and serving as a volunteer or staff member at a local church

**In addition to a résumé, applicants should submit a brief statement of faith and short paragraph highlighting why s/he is most interested in this ministry opportunity. Send by postal carrier to 407 S. First St; Pulaski, TN 38478 or email to office@fbcpulaski.com.*